To request travel funds, you must complete two forms and turn them in to the GSBS Office

- GSA Student Travel Funds Request Form (this form)
- [Student Services Travel Application/Voucher]

GSA Student Travel Funds Request Form

Student Information

Name: ____________________________

Phone Number: ___________________

Email Address: ___________________

Year of Study: _______________ Lab you work in (if applicable): _______________

GSA Travel Funds Checklist (List Events that you have attended/plan to attend)

2 Service Events: _____________________, _____________________

2 Fundraising Events: _____________________, _____________________

Journal Club Presentation? (Y/N and Date): _____________________

Journal Club(s) Attended (List Dates): ________________________________

Conference Information

Name of Conference: ________________________________

Date(s) of Conference: ________________________________

Budget Breakdown: Total Requested (Max $500): ______________

Lodging: _____________________ Travel: _____________________

Meals: _____________________ Registration: _____________________

I ___________________ (Name) Certify the following is true (Sign) → _______________

PI Signature (if applicable): _______________________________